GTU COMMON MA PROGRAM
THESIS PROPOSAL FORM

NAME: _________________________ E-MAIL ADDRESS: _________________________
MAILING ADDRESS: ____________________________________________________________
PHONE: _________________________ SCHOOL OF AFFILIATION: _____________ AREA OF CONCENTRATION: _____________
TENTATIVE THESIS TITLE: ______________________________________________________

This form must be submitted to the GTU Dean’s Office at least 90 days prior to scheduling your thesis defense. Complete the scheduling worksheet in the box below to determine the deadline for this form and to plan your defense schedule.

SCHEDULING WORKSHEET

<table>
<thead>
<tr>
<th>Anticipated semester of graduation:</th>
<th>_____________</th>
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</thead>
<tbody>
<tr>
<td>Thesis filing/exam deadline (per GTU Extended Calendar):</td>
<td>_____________</td>
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<tr>
<td>Proposed date of thesis defense or oral exam:</td>
<td>_____________</td>
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<tr>
<td>Deadline for this form (90 days prior to defense):</td>
<td>_____________</td>
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<tr>
<td>Language Certification (complete prior to forming committee):</td>
<td>_____________</td>
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<tr>
<td>Human Subjects Protocol approved (before beginning research):</td>
<td>_____________</td>
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</tbody>
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LANGUAGE CERTIFICATION

Completion of the foreign language requirement must be certified here by the GTU MA Program Coordinator prior to forming the thesis committee. (Language exams are offered each February, May, and September. See Extended Calendar for exam dates.)

Language certified: _________________________ Date of certification: _________________________
GTU MA Program Coordinator signature: _________________________

PROPOSED THESIS COMMITTEE

MA students are required to have two members on the thesis committee. The Coordinator must be from the School of Affiliation with competence in the student’s area of concentration. The second reader can also be from the school of affiliation, though students are encouraged to choose a faculty member from another GTU school. These must be regularly-appointed consortial faculty members (not adjunct or visiting). An optional third reader, required by the Thesis Coordinator or elected by the student, may be from inside the GTU, or outside the GTU with approval—the outside reader’s curriculum vitae must be attached to this form for the deans’ consideration. A GTU adjunct professor may be considered as a third reader, but must submit a CV just like an outside reader.

Coordinator _________________________ School of Affiliation _________________________ Signature Approving Proposal _________________________
Second Reader _________________________ School of Affiliation _________________________ Signature Approving Proposal _________________________
(Optional) Third Reader (if outside GTU, provide address) _________________________ School in- or outside the GTU _________________________ Signature Approving Proposal _________________________
Outside Reader email address _________________________ Outside Reader Phone number _________________________
Outside Reader mailing address _________________________
☐ CV attached ☐ Reader already approved

Student Signature _________________________ Date _________________________
Signature of Approval, Dean of School of Affiliation _________________________ Date _________________________
☐ As this student’s dean, I hereby grant a waiver of the rule that 90 days must pass between the date this form is submitted and the date of the student’s thesis defense. (initial here) _________________________
Signature of Approval, GTU Dean _________________________ Date _________________________

updated: 8/6/12