WELCOME WEEK CHECKLIST  Fall 2014

- Attend the August 25-29 Orientation sessions.
- Review the New Student Orientation Packet at http://www.dspt.edu/Page/153
- Bookmark favorite DSPT web pages such as: www.dspt.edu, www.dspt.edu/studentforms, etc.
- Sit for photo ID, receive a fall sticker from the DSPT Registrar, then activate the ID card at the GTU Library. Your student ID card is also your library card.
- Make an appointment to meet with your advisor. Complete the Student Initial Self-Evaluation form. At the meeting, discuss your educational goals, make your fall course selections, review your program checklist and portfolio checklist.
- Register online for courses using the Student WebAdvisor module. General registration ends Friday, August 29; late registration ends September 12.
- Enroll in or waive out of the student health plan in WebAdvisor and on the Kaiser website.
- Login into your DSPT email account (FirstInitialLastName@op.dspt.edu) and plan to check it regularly. Contact techsupport@psr.edu, or (510) 849-8204, with any questions. Optional: Forward your “op.dspt.edu” email to another preferred e-mail address.
- Find your campus mailbox and plan to check it regularly.
- Review the Orientation Calendar and plan to attend events such as the Navigating Requirements for the MA Programs workshop on Tuesday, August 26, 1:00; a GTU Library tour and the GTU Welcome BBQ on Wednesday, August 27; the Gifted and Called to Study Workshop on Wednesday and Thursday August 27-28.
- Pay tuition and fees no later than Friday, September 12. Payment options include check, online credit card or electronic transfer, or the DSPT payment plan.
- Submit required enrollment forms to DSPT Registrar including: DSPT Student Contact form, Acknowledgement of Receipt of the new Student Orientation Packet form, and the Consent to Release Grades.
- If you use a laptop or mobile device on the GTU campus, receive the various campus wireless network codes by visiting Consortial IT Services at 1798 Scenic Avenue (below the PSR Chapel).
- Complete the ATS Entering Student Questionnaire (email instructions available from the DSPT registrar the first week of class).
- “Friend” DSPT on Facebook
- Read the weekly Arch & Vine newsletter (sent to your “op.dspt.edu” email account).