DOMINICAN SCHOOL OF PHILOSOPHY & THEOLOGY
STUDENT PORTFOLIO CHECKLIST MA (Philosophy) Exam Option

Student: ___________________________  Advisor: ___________________  Thesis Coordinator: ___________________

Program 1: _______________________________  Program 1 Start Date: ____________________________

Portfolio data are maintained in Populi as well as hard copy for use by students and faculty advisors for ongoing review, and are not a part of the student’s permanent record. All materials are maintained by the Registrar.

### Item:

1. Entering Student Questionnaire (ESQ)* – confirmation of completion  

2. Most recent grade report  

3. Research Readiness Paper [documents uploaded in Populi to PO1000]
   a. Research Readiness Paper (RRP)  
      All DSPT MA students and all IFDP student friars (regardless of program status) must complete the RRP by the end of the 1st semester.  
      b. Completed and signed RRP Review Form  

4. Department Discussion [Completed during 2nd Year/1st Semester; documents uploaded to Populi PO2000]
   a. Spreadsheet of faculty scores of student learning outcomes  
   b. Written Summary of Dept. Discussion  

5. MAPh, exam option [documents uploaded in Populi to MA5505]
   a. Capstone Research Paper  
   b. Completed and signed Capstone Research Paper Review Form  
   c. Completed and signed Colloquium Evaluation Form  

6. MAPh Examinations [documents uploaded in Populi to MA5506]  

7. Graduating Student Questionnaire (GSQ)* – confirmation of completion  

Check when added/completed

* - Both ESQ and GSQ are completed online by students; compiled results provided by ATS are included in the annual data reviewed annually first by Staff, then by Faculty and Board of Trustees. A list of student completion dates is maintained by the Registrar.