DOMINICAN SCHOOL OF PHILOSOPHY & THEOLOGY
STUDENT PORTFOLIO CHECKLIST MA (Theology) Exam Option

Student: ____________________________  Advisor: ____________________  Thesis Coordinator: ____________________

Program 1: ____________________________  Program 1 Start Date: ____________________

Portfolio data are maintained in Populi as well as hard copy for use by students and faculty advisors for ongoing review, and are not a part of the student's permanent record. All materials are maintained by the Registrar.

Item:                                 Check when added/completed

1. Entering Student Questionnaire (ESQ)* – confirmation of completion                                 
2. Most recent grade report                                                            
3. Research Readiness Paper [documents uploaded in Populi to PO1000]                   
   a. Research Readiness Paper (RRP)                                                   
      All DSPT MA students and all WDP student friars (regardless of program status) must complete the RRP by the end of the 1st semester.   
      b. Completed and signed RRP Review Form                                           
4. Department Discussion [Completed during 2nd Year/1st Semester; documents uploaded to Populi PO2000] 
   a. Spreadsheet of faculty scores of student learning outcomes                     
   b. Written Summary of Dept. Discussion                                             
5. MATh Examinations [documents uploaded in Populi to MA5700]                          
6. Graduating Student Questionnaire (GSQ)* – confirmation of completion               Registrar

* - Both ESQ and GSQ are completed online by students; compiled results provided by ATS are included in the annual data reviewed annually first by Staff, then by Faculty and Board of Trustees. A list of student completion dates is maintained by the Registrar.