

## Dominican School of Philosophy and Theology Tuition Payment Plan Terms and Conditions

Dominican School of Philosophy and Theology (DSPT) offers a payment plan to assist students in meeting the costs of education. Further information may be obtained by contacting the DSPT Business office at (510) 883-2056.

### Payment Plan: Terms and Conditions

- Only students accepted into a degree programs are eligible for the plan.
- Student must not have any outstanding financial obligations with DSPT. Any late tuition fee payments in prior semesters will influence the acceptance or rejection of the application.
- Three installments are due each semester in accordance with the schedule below. The student is responsible for making such payments; reminder statements will not be sent by the DSPT.
- If the student makes adjustments to registration after the late registration period which results in additional tuition, the payment plan installments will be adjusted to include such additional tuition.
- **Failure to make timely payment in accordance with the repayment schedule shown below will result in a late payment fee of \$100 for each late installment.**
- Any outstanding financial obligation to DSPT will result in DSPT withholding transcripts and placing a hold on future registration until such amounts are paid in full.
- If an account is not paid in full by the end of the term, the student shall pay any and all actual and reasonable costs of collection incurred by the DSPT. In the event that an action is brought by the DSPT to enforce the terms of this payment plan, the student shall pay all costs of this action including reasonable attorney's fees.

This application serves as notice of my desire to apply for a Tuition Payment Plan. I have read, understood and accepted the terms and conditions of this payment plan as stated in the Payment Plan Terms & Conditions, listed above.

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Student's Name (Please Print)

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Student ID Number

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Student's Signature

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Date

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VP Finance & Administration

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Date

# Tuition Payment Plan Worksheet

**EXAMPLE**

Total Tuition and Fees (12 units \* \$735/unit )+\$50 fee \$ 8,870.00

| <u>FALL SEMESTER</u> | <u>SPRING SEMESTER</u> | <u>AMOUNT DUE</u> |                  |
|----------------------|------------------------|-------------------|------------------|
| September 15th       | February 15th          | 40%               | \$ 3548.00       |
| October 15th         | March 15th             | 30%               | \$ 2661.00       |
| November 15th        | April 15th             | 30%               | \$ 2661.00       |
|                      | <b>TOTAL</b>           |                   | <u>\$8870.00</u> |

**STUDENT TO COMPLETE**

Total Tuition and Fees (# of units \* \$/unit )+ fees

**TOTAL**

| <u>FALL SEMESTER</u> | <u>SPRING SEMESTER</u> | <u>AMOUNT DUE</u> |  |
|----------------------|------------------------|-------------------|--|
| September 15th       | February 15th          | 40%               |  |
| October 15th         | March 15th             | 30%               |  |
| November 15th        | April 15th             | 30%               |  |
|                      | <b>TOTAL</b>           |                   |  |